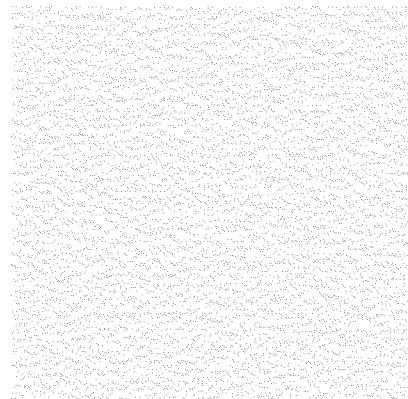


To: Artemis, Tina[Artemis.Tina@epa.gov]
From: Sudduth, CarlettaLynn
Sent: Mon 8/10/2015 1:55:43 PM
Subject: RE: New travel card



Hi Tina:

Can you please send me your current address so that I can make sure it is the address that I have on file with JPMorgan? JPMorgan sent out a new travel card to you one month before your card expired. Unless you moved and did not change your address with JPMorgan, you probably did not recognize that JPMorgan sent you a new Travel Card.

I will reorder you a new travel card today and you should receive it within the next 5-7 business days. The travel card will come in a plain white envelope, with a P.O. at the top left and with your address at the bottom right. So, in the next week, please start going through every piece of mail at your residence.

Please let me know if you have any further questions,

Thanks so much,

C. Lynn Sudduth

Financial Management Specialist
Budget & Financial Ops Unit (BFOU)

8-TMS-Budget - Payroll & Travel Unit
sudduth.carlettalynn@epa.gov
(303) 312-6632 ~ Telephone
(303) 312-6007 ~ (Fax)



"The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy." Martin Luther King, Jr. ~

From: Artemis, Tina
Sent: Monday, August 10, 2015 7:18 AM
To: Sudduth, CarlettaLynn
Subject: New travel card

Hi Lynn. I have a problem my travel card expired and I never received a new one, how do I go about getting one? I am working on the response and may have to go to Durango next week or the following. Please let me know. You can send me an email or call me at 303-312-7130.

Thank you.

Tina Artemis

Regional Hearing Clerk/Paralegal

U. S. Environmental Protection Agency – Region 8

1595 Wynkoop Street (8RC)

Denver, CO 80202

303-312-6765

Artemis.tina@epa.gov